

SAN DIEGO COUNTY HISTORIC SITE BOARD GOALS FOR 2008-2009

Procedures and Operations

Update staff procedures into Department of Planning and Land Use Format for reviewing incoming Historic Site Board projects (HSB Staff). The update will include the following:

- Review submitted documents for compliance with the HSB Landmarking procedures.
- Send documentation to HSB members in preparation for site visit
- Coordinate site visit between HSB members and property owner.
- Preparation of staff report
- Put project on agenda as an action item; notify owner/representative
- Post recommendation of approval actions to include application amendment, director's decision document; Mills act contract
- Recordation of Mills act contract at the County Recorder; copy of recorded document to the assessor's office for evaluation.

HSB staff to work with DPLU GIS department to develop a GIS layer consisting of all County landmarked properties that will be flagged during the initial project review. All projects within 300-500 feet of a landmarked property are to be reviewed by the HSB.

Research

Expand the list of historic properties in the unincorporated area, and identify those that are potentially eligible for the Mills Act. (HSB Staff, in progress)

Outreach

Develop outreach materials for distribution to interested individuals and organizations:
Brochure with general information, site listing advantages, and procedures (Board).

Schedule presentations to interested groups (HSB Staff and Board).

Complete the HSB portion of the County's Web site to finish all areas "under construction". (HSB staff, ongoing)

Prepare presentation to the County Board of Supervisors (BOS) highlighting the landmarked historic properties in the County and the successful application of the Mills Act (HSB staff and Board)

Grants

Apply for additional CLG grants:

Review and update Julian Historic District information and submit eligible properties for California Register. (HSB Staff)

Other

Ongoing presentations and training at monthly HSB meetings. (HSB staff, Board)

Develop plan to find a way to obtain additional support for HSB staff to support the Board.

Determine the threshold at which DPLU should bring a discretionary project to the HSB Project Review Committee for review and recommendation. (HSB staff and Board)